



**Minutes of the
2nd Meeting of
Standing
Academic
Committee**

**11th September,
2023**

11:00 a.m.

**Venue: AIIMS
Rajkot**

**ALL INDIA
INSTITUTE
OF
MEDICAL
SCIENCES
RAJKOT**





The 2nd Meeting of SAC of AIIMS Rajkot held on 11th September, 2023 at AIIMS Rajkot. Following members have attended the meeting:

Sr. No.	Name and Designation		Mode
1	Dr. Rakesh Kochhar, Professor and HOD, Department of Gastroenterology, PGIMER, Chandigarh	Chairman	Online
2	Dr. Jitender Amlani, Professor and HOD, Department of Urology, PDU Medical College, Rajkot	Member	In person
3	Prof. Navin Sheth Ex. Vice Chancellor, Gujarat Technological University.	Member	Online
4	Dr. V.K. Gautam Professor, Orthopaedics, Maulana Azad Medical College (MAMC), Delhi	Member	Online
5	Dr. Vijay Chauthaiwale Independent Healthcare Consultant Department of Health Research, New Delhi	Member	Online
6	Prof. Rajat Moona Director, IIT Gandhinagar	Member	Could not attend the meeting
7	Prof. Dr. (Colonel) C D S Katoch, Executive Director, AIIMS Rajkot	Member Secretary	In person

Following officers of AIIMS Rajkot attended the meeting as a Special Invitee:

Sr. No.	Name and Designation	
1	Prof. (Dr.) Vivek Kumar Sharma	I/C Dean (Academics)
2	Prof. (Dr.) Sanjay Gupta	I/C Dean (Examination) and I/C Sr. Vice Dean (Academics)
3	Dr. Kumar Gaurav	Assistant Controller of Examination

It was confirmed that the quorum was complete, and the SAC meeting got commenced.





Agenda-Item No. Agenda 02/01

Welcome by the Executive Director, AIIMS Rajkot.

Address by the Chairman, Standing Academic Committee.

On behalf of the Institute Prof. Dr. (Colonel) C D S Katoch Executive Director, AIIMS Rajkot and Member Secretary of the SAC welcomed the Chairman and all the esteemed members of SAC and expressed his sincere gratitude to all of them. He then requested the Chairman to deliver his Opening remarks.

Thereafter, Dr. Rakesh Kochhar, Chairman of the SAC expressed his satisfaction about the current academic progress of AIIMS Rajkot and efforts made by the AIIMS Rajkot team being ably lead by Prof. Dr. (Colonel) C D S Katoch Executive Director, AIIMS Rajkot. He also welcomed the other esteemed members of SAC meeting and requested Member Secretary to introduce the agenda and initiate discussion for further deliberations on the listed agenda items.

Agenda-Item No. 02/02

Minutes of the 1st Meeting of Standing Academic Committee held on 17-Jul-2021 for confirmation of the Committee.

Action Taken Report on Minutes of the 1st Meeting of Standing Academic Committee of AIIMS, Rajkot for the information.

The 1st meeting of Standing Academic Committee of AIIMS, Rajkot was held on 17-Jul-2021 through Video Conferencing at AIIMS, Rajkot. The Minutes of the 1st Meeting of Standing Academic Committee of AIIMS Rajkot were circulated to all the members of committee. No comment has been received from any of the committee member in this regard. MOM and the action taken report on the agenda of the meeting is placed for the approval please.

SAC took note of the same and Confirmed the Minutes of the 1st Meeting of Standing Academic Committee held on 17-Jul-2021.

Agenda-Item No. 02/03

Addendum to existing MBBS curriculum of AIIMS Rajkot.

- Inclusion of Artificial Intelligence (AI) and cyber security as a part of curriculum across all disciplines.
- AIIMS Rajkot has already started skill-based training within available resources. It will be further upgraded with the addition of infrastructure and equipment. Centralized skill-based training facilities will be laid down as per guidelines at other IIMS for infrastructure, equipment and training.
- Anonymous student feedback related to the study objectives shall be taken for teaching learning session on regular basis.



Standing Academic Committee approved the addendum to existing MBBS curriculum with comprehensive program and to include Digital Health, Cyber Security with AI in UG Curriculum.



Agenda-Item No. 02/04

Starting of Postgraduate Courses.



MD, MS, MDS, DM programs are proposed in the following 23 department of the Institute. Syllabus of departments shall be as per the AIIMS New Delhi. Its admission criteria, emoluments, contract rules etc. to be followed as per INI-CET (AIIMS New Delhi) as amended from time to time. Proposed department wise seat matrix for postgraduate course for an academic year. It shall be reviewed and amended from time to time looking into faculty and resources at AIIMS, Rajkot.

Sr. No	Department	Degree	Number of Seats
1	Anatomy	MD	2
2	Physiology	MD	2
3	Biochemistry	MD	2
4	Microbiology	MD	2
5	Pathology	MD	2
6	Pharmacology	MD	2
7	Forensic Medicine and Toxicology	MD	2
8	Community & Family Medicine	MD	2
9	General Medicine	MD	2
10	Anaesthesia	MS	2
11	Obstetrics & Gynaecology	MS	2
12	Paediatrics	MD	2
13	Ophthalmology	MS	2
14	Orthopaedics	MS	2
15	ENT	MS	2
16	Dermatology	MD	2
17	General Surgery	MS	2
18	Psychiatry	MD	2
19	Radio diagnosis	MD	2
20	Radiation Oncology	MD	2
22	Dentistry*	MDS	2
23	Pulmonary Medicine**	DM	2

* Oral and Maxillofacial surgery

** Proposing 2 DM seats in Pulmonary Medicine.

Standing Academic Committee approved the Starting of Postgraduate Courses at AIIMS Rajkot within available resources as early as possible.





Agenda-Item No. 02/05.

To consider and approve the Examination Pattern & Question Paper format.

- a. The last term ending examination of regular batch will be the replica (have similar pattern) of final exam in all 1st, 2nd and 3rd Professional year.
- b. Question paper format for 1st, 2nd and 3rd Professional years MBBS curriculum.

Standing Academic Committee approved the same.

Prof. Dr. Rakesh Kochhar suggested to make the curriculum guidelines in alignment with NMC guidelines, however additional necessary amendments may be made suitable to the Institute keeping in mind the NeXT examinations in near future.

Agenda-Item No. 02/06

To consider and approve the adoption of Grace marks up to maximum 5 marks in Professional Examination.

Provision of up to maximum 5 marks as grace marks in professional examination may be awarded at the discretion of competent authority of AIIMS, Rajkot. Grace marks up to maximum of 5 marks may be given to students who are failing only in one subject of respective professional year examination. This will be followed for regular professional exams only. No grace marks shall be applicable in supplementary examination. Awarding of grace marks will be at the discretions of the competent authority.

Standing Academic Committee approve the same.

Agenda-Item No. 02/07

To consider and approve policy on Retotalling of marks.

Retotalling of marks: Any student who wishes to get his marks retotalled may be given an opportunity. Retotalling can be applied for 50% of total subjects for an examination. Fee comprising of 50% of regular fee per paper to be charged for retotalling. This shall include only verification of marks and the total of all marks given.



Standing Academic Committee approved the same.

Agenda -Item No 02/08

Consider the policy to promote a student who has failed in one subject in 1st MBBS to attend classes of 2nd MBBS in line with AIIMS New Delhi norms.

A Student who fails in one subject in 1st MBBS professional exam shall be allowed to attend the classes of 2nd year. A student failing in a single subject of the 1st Professional exam will be promoted to the 2nd Professional but will have to pass the failed subject of 1st Professional before being allowed to appear for the 2nd Professional exam.

Standing Academic Committee approved the same.





Agenda -Item No 02/09

Consider approval for attempt rules for examinations in line with AIIMS New Delhi norms.

A student's name will be strike off from the rolls of the Institute in any of the following cases if he/ she does not qualify/pass:

1. 1st Professional Examination in 3 attempts including regular and supplementary exams (for all subjects)
2. 2nd Professional Examination in 4 attempts i.e. 2 regular plus 2 supplementary examinations (for all subjects)
3. 3rd Professional Examination (pre final/final professional) in 4 attempts i.e. 2 regular plus 2 supplementary examinations (for all subjects) If a candidate does not appear in the examination due to illness, he/she will be required to submit certificate from a consultant of AIIMS for first time and if it is repeated for 2nd time, then it should be certified by a Medical Board constituted by the competent authority. The Dean may be authorized to take a decision whether there is a genuine case or not. If the Dean is satisfied, this will not be counted as an attempt, otherwise it will be counted as an attempt on account of absenteeism.

Standing Academic Committee approved the same.

Agenda-Item No. 02/10

To consider and approve the recommendation of Research Section.

- a) PG thesis/dissertation.
- b) Intramural Research Projects.
 - a. **PG thesis/dissertation:** An amount of Rs 5000 may be sanctioned to each PG student for assistance after submission of PG thesis.
 - b. **New guidelines for Intramural Research Projects** (Funded/Non-Funded)

Prof. (Dr.) V.K. Gautam proposed to increase an amount up to Rs 50,000 to be sanctioned to each PG student as assistance before submission of PG thesis. As this is a deviation from AIIMS New Delhi norms, therefore member secretary proposed to take it to SFC for the financial approval. However, **Standing Academic Committee approved** an amount of Rs 5,000 to be sanctioned to each PG student for assistance during the 3rd year of Post graduation and before submission of PG thesis.

Agenda-Item No. 02/11

To consider and approve the Faculty vacation calendar.

Considering on school and college vacation dates in Gujarat which are predominantly in April-June for summer and Oct-Nov in winter, the vacation calendar for Faculty is proposed as per follow to ensure optimum utilization of vacation period.





SUMMER VACATION		WINTER VACATION	
First Half (30 Days)	Second Half (30 Days)	First Half (9 Days)	Second Half (9 Days)
April to May	May to June	Oct. to Nov.	Nov.

If Examinations are scheduled during vacation, Faculty shall be available for their examination duties. Final dates with common working days to be decided by the competent authority at the Institute.

Standing Academic Committee approved the same.

Agenda-Item No. 02/12

Any Other Agenda with the permission of the Chair.

1. Prof. Dr. (Colonel) C D S Katoch has conveyed that Ministry of Expenditure has sanctioned additional 100 seats of JR and SR each to AIIMS Rajkot. Ministry of Expenditure has given freedom to Institute to bifurcate JR & SR in academic and non-academic, therefore it is proposed to take 90 non-academic JR and 100 non-academic SR out of total sanction of 280. However, the competent authority can reappropriate the number of seats and those vacancies which remain unfilled due to unavailability of a particular reserved category candidate. The committee also approved that the competent authority can vary the number of academic and non-academic JR-SR vacancies depending upon the requirements of the Institute.
2. Post Graduate student shall be given choice to choose the faculty (mentor) depending upon his/her merit.
3. The leave policy of JR and SR will continue as per Central Residency Scheme.
4. Prof. Navin Sheth suggested to carryout research on locally (Saurashtra & Kutch Region) prevalent diseases like kidney stones and hemoglobinopathies.



The meeting ended with a vote of thanks to the Chair and all other esteemed members.


Prof. Dr. (Colonel) C D S Katoch,
Member Secretary,
Standing Academic Committee,
AIIMS Rajkot.

प्रो. डॉ. (कनेल) सी.डी.एस. कटोच
Prof. Dr. (Colonel) C.D.S. Katoch
कार्यकारी निदेशक / Executive Director
एम्स राजकोट / AIIMS RAJKOT


Prof. Dr. Rakesh Kochhar,
Chairman,
Standing Academic Committee,
AIIMS Rajkot.