



अखिल भारतीय आयुर्विज्ञान संस्थान राजकोट, गुजरात 360001
All India Institute of Medical Sciences, Rajkot, Gujarat 360001
A Central Autonomous Body under PMSSY, MoH&FW
Government of India www.aiimsrajkot.edu.in



**Limited Tender Enquiry from Registered
Vendor Invitation of quotation
For
ID Card (MBBS Student & Nursing Officer)
At
All India institute of Medical Science, Rajkot**

Inquiry no. : AIIMS/Rajkot/Admin/ID-card/22-23/01

Inquiry Issue Date : 17.08.2022

Last Date of Submission : 24.08.2022

Temporary Campus, Opposite PMSSY block, PDU Medical College, Civil Hospital, Rajkot, Gujarat
360001; Permanent Campus: Village Khandheri, Tehsil- Paddhari, District Rajkot 360110
dda.aiimsrajkot@gmail.com

INQUIRY NO. AIIMS/Rajkot/Admin/Id-Card/22-23/01

Invitation of quotation for ID Card (MBBS Student & Nursing Officer) at AIIMS Rajkot

Sealed Quotations are hereby invited by the undersigned on behalf of the Director, AIIMS Rajkot for ID Card (MBBS Student & Nursing Officer) for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before Date: 24/08/2022 The Envelope containing the quotation would please be sealed and super scribed as under:

“Quotation For ID Card (MBBS Student & Nursing Officer) against inquiry no. AIIMS/Rajkot/Admin/Id-Card/22-23/01 due on Date: 24/08/2022”

1. Terms & Conditions:

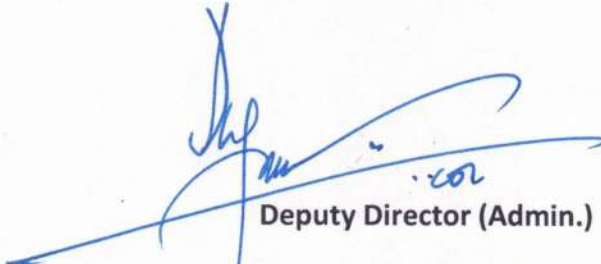
- A) The quotations received unsealed and or after the deadline shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted through Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa (Annexure – 2) on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in “**Tender Box**” located in First floor of Administration Block, Temporary Campus, Opp. PMSSY Block, Civil Hospital Campus, AIIMS, Rajkot.
- C) Rates must be quoted in **Indian rupees (INR)** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted for basis (including Freight charges, Insurance, installation etc.)
- E) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- F) The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
- G) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- H) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- I) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Central/ State Government.
 - The firm shall have valid GST/Other taxes and IT PAN.
 - **The firm should not be black listed by any Govt. Agency/Dept.**
- J) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.

- K) **Delivery Period** – within 7 days from Purchase order.
- L) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- M) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the AIIMS Rajkot.
- N) **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Rajkot with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Executive Director, AIIMS Rajkot whose decision will be final and binding upon the contractor.
- O) AIIMS, Rajkot reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Rajkot will be final in this regard.
- P) AIIMS, Rajkot reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rajkot will be final in this regard.

2. **Special Terms & Conditions:**

- A) Bidder must quote the product as per specification provided in Annexure 1.
- B) Price Bidder Form must quote the product as per in Annexure 2.

Encl.: Annexure 1. (Specification)
2. (Format of price bid)


Deputy Director (Admin.)

कर्नल पुनीत कुमार अरोरा,
Col. Puneet Kumar Arora,
उप निदेशक (प्रसा.)/Dy. Director (Admin),
एम्स राजकोट - ३६० ००१, गुजरात.
AIIMS Rajkot - 360 001. Gujarat.

ANNEXURE "1"
SPECIFICATION

Sr. No.	Item Name	Quantity
1.	ID Card for MBBS Student	100
2.	ID Card for Nursing Officer	22

Note: -

- **The Bidder must quote single Make.**
- The bidder must quote their quotation only in the prescribed format on the letter head of firm otherwise quotation will be REJECTED.
- Catalog must be attached with quotation for technical evaluation.

ID card – specifications

- 1) PVC Card holder
- 2) Lanyard with color screen printing & lanyard with name printing of AIIMS (Blue-white)
- 3) 4 color type setting -photo editing &printing on acrylic front -back

Note – For more details image of ID card & lanyard is attached.

 <p>All India Institute of Medical Sciences, Rajkot, Gujarat PMSSY, Ministry of Health and Family Welfare Government of India</p> <p style="background-color: #FFD700; padding: 2px; display: inline-block;">IDENTITY CARD</p> <p>Name : Designation : Date of Birth : Blood Group :</p> <p>Holder Signature _____ Executive Director _____</p>	<p>Date of Joining : Phone : Email : Identification Mark : Aadhar card number : Present Address :</p> <p>EMERGENCY TELENO.:</p> <p><small>• If this card is found, please return to the Administrative Officer, AIIMS Rajkot-360310 (INDIA). • If this card is lost/stolen, inform the authorities and the nearest police station immediately</small></p>
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INQUIRY NO. AIIMS/Rajkot/Admin/Id-Card/22-23/01

ANNEXURE "2"
PRICE BID FORM

To,
The Deputy Director (Admin.),
AIIMS, Rajkot.

Dear Sir,

1. I/We Submit the quotation for **ID Card (MBBS Student & Nursing Officer)** against inquiry no. **AIIMS/Rajkot/Admin/Id-Card/22-23/01** due on Date: **24/08/2022** at AIIMS Rajkot".
2. I/We have thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.
3. I/We hereby offer to supply at the following rates.

S. No	Particular	Qty.	Quoted Make	Price/Unit Exclusive of GST (INR)	GST/ Other Taxes	Price/ Unit Inclusive of GST (INR)	Total Cost Inclusive of GST (INR)	MRP
1.	<u>ID Card for MBBS Student</u>							
2.	<u>ID Card for Nursing Officer</u>							

Date _____

Place _____

Name of Firm/Company/Agency _____

GSTIN No.: _____

Bank Name: - _____

Bank Account No.: _____

IFSC Code: - _____

Branch Name: _____

Phone No. _____

Email: _____

(Signature of Authorized Person) _____

(Name) _____

Seal: _____