



अखिल भारतीय आयुर्विज्ञान संस्थान राजकोट, गुजरात 360110
All India Institute of Medical Sciences, Rajkot, Gujarat 360110
A Central Autonomous Body under PMSSY, MoH&FW
Government of India www.aiimsrajkot.edu.in

**Invitation of quotation
For
Refreshments
At
All India Institute of Medical Sciences, Rajkot**

Inquiry No.	AIIMS/Rajkot/Admin/Proc/Republic Day/Refreshment/ 375
Inquiry Issue Date	16 th – January-2025
Last Date of Submission	22 nd – January-2025 (5:00 PM)

**All India Institute of Medical Sciences, Rajkot
Khanderi, Para Pipaliya, Rajkot, Gujarat, INDIA, 360110
Email: dda@aiimsrajkot.edu.in**



Invitation of quotation for Refreshment for Republic Day Celebration at AIIMS Rajkot

Sealed Quotations are hereby invited by the undersigned on behalf of the Executive Director, AIIMS Rajkot for supply of Refreshment for Republic Day Celebration for the Institute as per terms & conditions mentioned below. The filled quotations along with all the required document must reach in the office of the undersigned on or before 22.01.2025 05.00 PM. The Envelope containing the quotation would please be sealed and super scribed as under: -

"Quotation for Refreshment for Republic Day Celebration AGAINST INQUIRY NO. AIIMS/Rajkot/Admin/Proc/Republic Day/Refreshment/-AIIMS. Rajkot" DUE ON 22.01.2025 05.00 PM"

Terms & Conditions

1. The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
2. Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, in case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation. Quotation must be dropped in "LPC Box" located in Academic Block of AIIMS, Rajkot.
3. Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
4. Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
5. No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
6. The rates quoted must be valid for 60 days minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.
7. Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & the quality of food items is meeting the standards.
8. RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
9. The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - a. The firm shall have valid GST Registration and IT PAN.
 - b. **The firm should not be black listed by any Govt. Agency/Dept. (As per annexure – 3)**
10. Quotations qualified by such vague and indefinite expressions such as "subject to prior confirmation", "subject to immediate acceptance" etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
11. **Delivery Period** – Items to be supplied on Republic Day i.e. 26th January, 2025.
12. **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
13. **Payment Terms:** Payment will be only after satisfactorily delivery of material and after inspection by the AIIMS Rajkot.
14. **Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS Rajkot with regards to the interpretation of "Terms & Conditions" of this inquiry, the same shall be referred to the Director, AIIMS Rajkot whose decision will be final and binding upon the contractor.
15. AIIMS, Rajkot reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the AIIMS, Rajkot will be final in this regard.
16. AIIMS, Rajkot reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the AIIMS, Rajkot will be final in this regard.



Special Terms & Condition

1. Bidder must quote the product as per specification provided in Annexure 1.
2. A sample box of refreshment must be provided with the quotation. Only those bidders whose sample is meeting the quality criteria of AIIMS Rajkot will be considered for further process.




Off. Administrative Officer
AIIMS, Rajkot

प्रशासनिक अधिकारी
Administrative Officer
अखिल भारतीय आयुर्विज्ञान संस्थान, राजकोट
All India Institute of Medical Sciences, Rajkot

ANNEXURE 1
Requirement of Items

Packet No.	Items	Qty
1	One box having one samosa, one sweet (Adadiya), namkin packet (50 gms Approx.), one fruit juice 200ml and water bottle 200ml.	1000 Boxes
2	Water bottle 200 ml.	2000 Nos



ANNEXURE 2
(Format of Price Bid)
[On the letterhead of firm]

To,
Executive Director,
AIIMS, Rajkot

Dear Sir,

1. I/We Submitted the quotation for Enquiry No. "QUOTATION FOR SUPPLY OF Refreshment for Republic Day Celebration AT AIIMS Rajkot AGAINST THE INQUIRY NO. "AIIMS/Rajkot/Admin/Proc/Republic Day/Refreshment/37" DUE ON 22.01.2025 05.00 PM for Supply of Refreshment for Republic Day Celebration at AIIMS Rajkot".

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates and as per annexure 1 as mentioned above.

S. No	Particulars	Qty	Unit price (without GST)	GST%	Total Price (with GST)
1	One box having one samosa, One Sweet Adadiya , namkin packet (50 gms Approx.), one fruit juice 200ml and water bottle 200ml.	1000 boxes			
2	Water bottle 200 ml.	2000 Nos			



Annexure 3

AFFIDAVIT FOR NON-BLACK LISTING

(Should be on 100 Rs Stamp Paper)

I _____ S/o _____ resident of _____
_____ owner/partner/proprietor/principal/secretary of M/s _____ having registered
office at _____ do hereby solemnly affirm and declare the following: -

That our firm/organization/company namely M/s _____ has never been black listed by any of
our client or by any government department and our earnest money deposit (EMD) or
Performance Security Guarantee (PSG) deposit has never been forfeit by any government
department/company.

Deponent

Verification

_____ on the Date verified at _____ that the contents of
the above affidavit are true and correct to the best of my knowledge and belief.

Deponent

