



अखिल भारतीय आयुर्विज्ञान संस्थान राजकोट, गुजरात 360001

All India Institute of Medical Sciences, Rajkot, Gujarat 360001

A Central Autonomous Body under PMSSY, MoH&FW

Government of India [www.aiimsrajkot.edu.in](http://www.aiimsrajkot.edu.in)



AIIMS/Rajkot/Admin/07/Establishment/OM/2022-23/1249

Dt 07/09/2022

**OM No. 102 of 2022/23**

**Subject: Corporate Social Responsibility (CSR) Fund Policy**

1. The Companies Act 2013 under section 135 has mandated business companies to spend a minimum of 2% of net profit of the three preceding financial years towards Corporate Social Responsibility (CSR). Schedule VII of Section 135 of the Companies Act 2013 stipulates that compliance of CSR is binding, if a particular company has an annual turnover of Rs 1000 Crore or at least has a net worth of Rs 500 Crore or earns minimum net profit of Rs 5 Crore.

**2. Projects under CSR**

The amended Schedule VII of the Companies Act 2013 has extended the ambit of activities covered under CSR, a number of which are applicable to the healthcare sector as well-

**a) Item no. (i) Promoting health care including preventive health care and sanitation** including creating health infrastructure for COVID care, establishment of medical oxygen generation and storage plants, manufacturing and supply of Oxygen concentrators, ventilators, cylinders and other medical equipment for countering COVID-19 or similar such activities.

**b) Item no. (ii) Promoting education**, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently abled and livelihood enhancement projects.

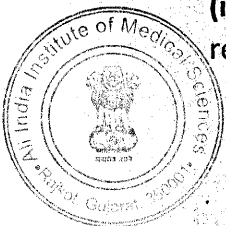
**c) Item no. (iii) Promoting gender equality**, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups.

**d) Item no. (iv)**

**(i) Contribution to incubators or research and development projects in the field of science, technology, engineering and medicine**, funded by the Central Government or State Government or Public Sector Undertaking or any agency of the Central Government or State Government; and

**(ii) Contributions to public funded Universities engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs)**

**(iii) Item no. (xii) Disaster management**, including relief, rehabilitation and reconstruction activities. About All India Institute of Medical Sciences (AIIMS) Rajkot



### 3. About All India Institute of Medical Sciences (AIIMS) Rajkot

- a) AIIMS, Rajkot in Gujarat is one amongst the several new AIIMS, being established under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) of the Ministry of Health and Family Welfare, Government of India.
- b) AIIMS, Rajkot is under the phase six of the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) and shall be a 750 bedded hospital with multiple speciality as well as superspeciality departments. The institute commenced OPD services wef 31 Dec 2021 and IPD services are likely to start soon. First MBBS batch of 50 students was admitted in Academic Year 2020-21.
- c) The trinity of the mission of the Institute is-
- (i) **Patient care at the highest care level-** reduce the "gaps" in affordable tertiary health care and to generate 'wellness' amongst the general population
  - (ii) **Education of diverse health professionals-** To bring together in one place educational facilities of the highest order for the training of personnel in all branches of health activities
  - (iii) **Research in biomedical sciences**

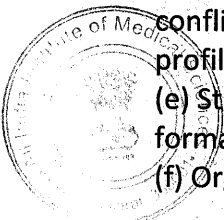
### 4. AIIMS CSR Fund Policy

- a) AIIMS Rajkot can receive funds through CSR from companies within the purview of section 16 of AIIMS (Amendment) Act, 2012.
- b) These funds may be utilized for enhancing the services mission of the institute in **patient care, education and research** for activities which fit the criteria for companies to donate funds for CSR under section 135 and amended schedule VII of Companies Act 2013.
- c) The primary purpose of this policy is to lay roadmap for the maximization of the CSR fund utilization in an appropriate manner for further augmentation of patient care services, infrastructure development, funding of Education and Research project to add value to the trinity of mission of AIIMS. This is in consonance with the provisions of section 13 and 14 of AIIMS (Amendment) Act, 2012.

### 5. Objectives

The objectives of the 'AIIMS CSR Fund Policy' are-

- (a) To address expectations of possible CSR contributors through structured engagement and communication process, clearly define CSR policy/strategy for general understanding and leverage this understanding to augment resources and services.
- (b) Identification of avenues for capacity building/augmentation in patient care, education and research-projects identification in the institute.
- (c) Identification of CSR initiative data bank of public and private corporate/companies.
- (d) Scanning of companies profile for creation of CSR opportunity and avoidance of conflict of interest- screening of companies for initiation of proposals as per the project profile.
- (e) Standard policies and processes for execution of CSR projects- Standard MoU format/clauses.
- (f) Organized internal structure for approval & implementation of CSR projects.



## 6. Scope

The policy applies to all organization (public and private corporate/companies) who want to contribute funds to the institute as qualified CSR contributor (by companies Act 2013) within the purview of guidelines for qualification criteria issued by AIIMS for CSR fund contribution.

## 7. Framework

**CSR Executive Committee:** - of the institute shall be envisaged to-

- (a) Formulate CSR Fund Policy
- (b) Identify possible CSR contributors and scan their profile for creation of CSR opportunity
- (c) Communicate with possible CSR contributors and address their expectations through structured engagement.
- (d) Execute MoU with the CSR contributors for the project
- (e) Comprehensively monitor and evaluate mechanism to ensure that the CSR process at AIIMS Rajkot functions as mandated in AIIMS Act & Rules.

**8. CSR subcommittees:** - There shall be 3 CSR subcommittees as under-

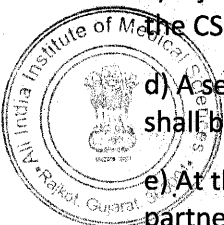
- (a) Infrastructure development and patient care-headed by Medical Superintendent
- (b) Education- headed by Dean (Academics)
- (c) Research- headed by Dean (Research)

These committees shall be responsible for-

- (a) Identification of avenues for capacity building/augmentation in their respective fields.
- (b) Prepare project/programme proposals for raising CSR funds
- (c) Implementation of project or programme after receipt of CSR funds
- (d) Monitor progress of project or programme
- (e) Optimal utilization of the CSR funds
- (f) submission of report and returns.

## 9. Procedure of CSR Partnership

- a) Details of CSR Executive Committee including the contact address, E-mail ID and contact number shall be published on institute website for communication with possible CSR contributors. Interested corporate houses may forward their proposals to the CSR Executive Committee, AIIMS Rajkot.
- b) Proposals will be matched with identified requirements of the institute. If found suitable, they shall be put up for approval of Executive Director & CEO.
- c) A joint MoU will be signed between AIIMS Rajkot and the corporate house to undertake the CSR project jointly for a specified period.
- d) A separate account will be opened at a nationalized bank for CSR funds, details of which shall be published on institute website.
- e) At the end of project, a utilization certificate as required under the provision of such partnership will be forwarded to corporate house duly acknowledged.



## 10. Accounting and Auditing Mechanism

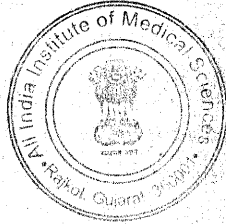
Mechanism defined in AIIMS Act 1956 for audit purpose & relevant applicable norms including Accounting and Auditing Guidance Note/Standard Rules, duly approved by Ministry of Finance, GOI incl GFR Rules 2017 and CAG Audits will be followed.

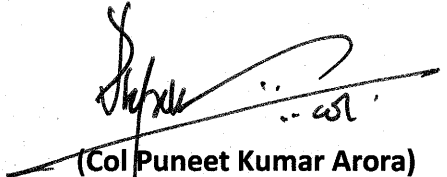
## 11. Conclusion

These policy guidelines would form broad framework around which CSR activities of the institute would be undertaken. AIIMS CSR Executive Committee can undertake any other activity in consonance with AIIMS Act with approval of Executive Director & CEO.

12. All the faculty members, officers and staff members of the institute are required to adhere the aforesaid rules.

13. This issues with the approval of the competent authority.



  
(Col Puneet Kumar Arora)  
Deputy Director (Admin)

कर्नल पुनीत कुमार अरोरा,  
Col. Puneet Kumar Arora,  
उप निदेशक (प्रसा.)/Dy. Director (Admin),  
एम्स राजकोट - ३६० ००१, गुजरात,  
AIIMS Rajkot - 360 001. Gujarat.

Copy to:

1. Executive Director, AIIMS, Rajkot.
2. All Heads of Department, AIIMS, Rajkot.
3. DDO, AIIMS, Rajkot.
4. Deputy Medical Superintendent I & II, AIIMS, Rajkot.
5. Administrative Officer, AIIMS, Rajkot.
6. Consultant Finance, AIIMS, Rajkot.
7. In-charge IT Cell for uploading the same on AIIMS, Website and circulation to all regular staff members through webmail.