



अखिल भारतीय आयुर्विज्ञान संस्थान, राजकोट, गुजरात  
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, RAJKOT, GUJARAT

A Central Autonomous Institute of National Importance under PMSSY, MoH & FW, Government of India


शैक्षणिक अनुभाग / ACADEMIC SECTION

AIIMS/RAJKOT/ACAD/2023/722

Date: 27/10/2023

Circular

1. All faculty members are hereby informed that distribution of didactic teaching (theory) and practical classes of UG students are to be equally shared among the faculty members in the department. Equal involvement of all faculty members from Professor to Assistant Professor level shall be a driving force to improve quality of medical education.
2. It is expected that didactic teaching and practical classes of UG students shall be start on time and conducted as per prescribed schedule.
3. HoDs/ In charges are hereby directed to submit **monthly report** to the Dean (Academics) office of the didactic teaching and practical sessions held during the said duration within the first week of the following month w.e.f 1<sup>st</sup> November, 2023. Report for teaching and practical session conducted during month of October, 2023 shall be submitted to the Dean office in first week of November, 2023 and so on. This will be an addition to the proposed teaching schedule submitted before starts of the academic session by the departments.
4. Faculty members who are involved in taking didactic teaching and practical classes of UG students shall be responsible for UG attendance. Instances of Proxy and Bunking shall be viewed seriously.
5. Kindly draw your attention to the recommendation of Dr. Sneh Bhargava Committee (work standard for faculty of autonomous institution of medical education under the MoHFW, GOI), Circular (AIIMS/RAJKOT/ACAD/2023/360, Dated 16/08/2023 and OM 141 of 2023, Dated 03/05/2023.
6. HoDs/In-charges shall ensure effective implementation of these instructions. Any deviation from these instructions shall be brought to notice of Executive Director, AIIMS, Rajkot for further guidance and necessary action.

  
27/10/23  
Prof (Dr) Sanjay Gupta

All Faculty Members

Copy to:

1. Executive Director, AIIMS Rajkot
2. IT cell for uploading in Academic Section of the Institute Website.

संकायाध्यक्ष शैक्षणिक  
DEAN ACADEMICS  
अखिल भारतीय आयुर्विज्ञान संस्थान, राजकोट  
All India Institute of Medical Sciences, Rajkot

एम्स: गाँव-खंडेरी, तहसील-पदधरी, शहर-राजकोट, ३६०००६

AIIMS Campus: Village Khandheri, Tehsil- Paddhari, District Rajkot, 360006

Website: <https://aiimsrajkot.edu.in/>