



**Minutes of the  
3<sup>rd</sup> Meeting of  
Standing  
Academic  
Committee**

**28<sup>th</sup> June, 2024**

**Time: 11 am**

**Venue:**

**AIIMS, Rajkot**

**Mode: Virtual  
(Online)**

**ALL INDIA  
INSTITUTE  
OF  
MEDICAL  
SCIENCES  
RAJKOT**





All India Institute of Medical Sciences, Rajkot

The 3<sup>rd</sup> Standing Academic Committee of AIIMS, Rajkot was held on 28<sup>th</sup> June, 2024 through online mode at AIIMS Rajkot. Following members have attended the meeting:

Sr. No.	Name and Designation	
1	Dr. Rakesh Kochhar, Professor and HoD, Department of Gastroenterology, PGIMER, Chandigarh	Chairman
2	Dr. Jitender Amlani, Professor and HoD, Department of Urology, PDU Medical College, Rajkot	Member
3	Prof. Navin Sheth Ex. Vice Chancellor, Gujarat Technological University	Member
4	Dr. V.K Gautam Professor, Orthopaedics Maulana Azad Medical College (MAMC), Delhi	Member
5	Prof. Dr. (Colonel) CDS Katoch, Executive Director, AIIMS Rajkot	Member Secretary
6	Prof. (Dr.) Sanjay Gupta, Dean (Academics)	Special Invitee

Dr. Vijay Chauthaiwale and Prof. Rajat Moona could not attend the meeting. Chairman Grant them leave for absence.

**It was confirmed that the quorum was complete and the SAC meeting got commenced.**

प्रो. डॉ. (कर्नल) सी.डी.एस. कटोच  
Prof. Dr. (Colonel) C.D.S. Katoch  
कार्यकारी निदेशक/Executive Director  
एम्स राजकोट/AIIMS RAJKOT.

*R. Kochhar*





**Welcome by the Executive Director (Member Secretary SAC), AIIMS Rajkot.**

On behalf of the Institute Prof. Dr. (Col) CDS Katoch, Executive Director and Member Secretary of SAC AIIMS Rajkot welcomed the chairman and all the esteemed members of SAC and expressed his sincere gratitude to all of them. He also apprised all members about milestones and achievement of AIIMS Rajkot in the field of academics, research and patient care. Chairman and all members appreciated the progress AIIMS Rajkot has achieved during short span of time. Prof. Dr. (Col) CDS Katoch then requested the chairman to deliver his opening remarks.

**Address by the Chairman, Standing Academic Committee.**

Thereafter, Dr. Rakesh Kochhar, Chairman of SAC AIIMS Rajkot expressed his satisfaction about the progress of AIIMS Rajkot. He also welcomed all the esteemed members of SAC and requested member secretary to introduce the agenda and initiate discussion for further deliberation on the listed agenda items.

**Agenda- Item No. AC 03/01**

**Minutes of the 2<sup>nd</sup> Meeting of Standing Academic Committee held on 11<sup>th</sup> September 2023 for information of the Committee**

The minutes of the 2<sup>nd</sup> meeting of Standard Academic Committee of AIIMS, Rajkot were circulated to all the members of the committee. No comments have been received from any of the committee members in this regard.

**SAC took note of the same and confirmed the Minutes of the 2<sup>nd</sup> Meeting of Standing Academic Committee held on 11<sup>th</sup> September 2023.**

**Agenda- Item No. AC 03/02**

**Action Taken Report on minutes of the 2<sup>nd</sup> meeting of Standard Academic Committee of AIIMS, Rajkot**

The 2<sup>nd</sup> meeting of Standard Academic Committee of AIIMS, Rajkot was held on 11<sup>th</sup> September 2023 through hybrid mode at AIIMS, Rajkot. The action taken report was presented before the members. Member Secretary SAC Dr. Katoch specified that agenda item 2.10 regarding financial assistance to postgraduate for thesis purpose was declined by SFC.

**SAC took note of the same and confirmed Action Taken Report on minutes of the 2<sup>nd</sup> meeting of Standard Academic Committee of AIIMS, Rajkot.**

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*Rakesh*



**Agenda- Item No. AC 03/03**

**Starting of School of Public Health at AIIMS, Rajkot.**

Member Secretary specified that AIIMS, Rajkot is committed to provide advance public health education, research, fellowship, training to equip professionals with multidisciplinary approach in the interest of community and as mandated by AIIMS Act being an INI. In view of this, we are proposing to establish School of Public Health at AIIMS, Rajkot. Financial approval for the same has already been given by 4<sup>th</sup> SFC.

During the deliberation, Prof. Navin Sheth suggested to consolidate UG and PG courses before starting any other course. Chairman SAC Dr. Rakesh Kochhar and Dr. V. K. Gautam clarified that as per AIIMS Act, AIIMS Regulations and instructions from administrative Ministry multiple courses may be initiated simultaneously in view of requisite resources and facilities available. Member secretary also endorsed the same and commented that starting academic courses one after another will be a retrograde step. Majority of the present members agreed that simultaneous multiple courses can be started within resources. There was also discussion and deliberation about eligibility of candidates which was precisely specified by the Member Secretary SAC Dr. Katoch. It was suggested that expert faculty from different area may be invited in the best interest of the students who will be pursuing MPH course. Dr Gautam also recommended that some MoU with Institute of Public Health and other premier Institutes may be considered. Member secretary also clarified that the micro-planning of the whole course will be done after its approval and the SAC will be apprised of the same in the ATR of next meeting.

<b>Name of Course</b>	Master of Public Health (MPH)
<b>Duration</b>	2years full time course including internship
<b>Course Fees</b>	Indian Nationals: INR 1,00,000 for a period of two years;25,000 per semester (4 semester) International candidates: \$2500. Shall be amended from time to time
<b>Number of proposed Seats</b>	Maximum 10 per course.
<b>Stipend</b>	INR 22,000 to 25000 max per month for eligible candidates
<b>Essential Qualification</b>	Candidates with recognised MBBS, BDS, BAMS, BHMS, BNYS, BUMS, BSMS, B Tech or BE (Any Branch), BVSc., Nursing Sciences, Physiotherapy, Occupational Therapy, Pharmacy, OR Postgraduate degree in MSc/Mcom/MA Statistics/

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*Rakesh*



	Biostatistics, Demography, Population Studies, Nutrition, Sociology, Economics, Psychology, Anthropology, Social Work, Management or Law, basic of sciences.
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Standing Academic Committee concurred and accorded its approval.

**Agenda- Item No. AC 03/04**

**To consider and approve establishment of paramedics'/Allied health courses at AIIMS, Rajkot**

As per AIIMS act, 1956, AIIMS Regulations 1999 and 2019, there are requirements to start paramedics' courses at the Institute like AIIMS. In view of this, we are submitting a proposal to consider and approve paramedics courses at AIIMS, Rajkot. Member Secretary Dr Katoch has specified that paramedics' courses initially will be started in laboratory branches, anaesthesiology, ophthalmology etc depending upon the intake capacity of the department considering available resources which may gradually increase as department expands and we reach 750 IPD services. To begin with only fellowship and diploma courses will be started and subsequently degree and post graduate courses may be started. Chairman SAC Dr Kochhar appreciated the need of establishing paramedics' courses at AIIMS, Rajkot and suggested to upgrade these to undergraduate and post graduate courses like B.Sc. and M.Sc subsequently. Initially these courses may start as certificate or diploma course. Member secretary took a note of it.

Standing Academic Committee concurred and accorded its approval.

**Agenda- Item No. AC 03/05**

**To consider and approve the nomenclature of DM course in Pulmonary Medicine to Pulmonary, Critical care and Sleep Medicine**

AIIMS Rajkot proposed seeking approval for ratification of nomenclature of DM course in Pulmonary Medicine as approved by 2<sup>nd</sup> SAC to **Pulmonary, Critical care and Sleep Medicine** as mentioned in seat allocation of INI-SS prospectus July 2024 session. Dr Katoch specified the need of ratification of nomenclature of the said course.

Standing Academic Committee concurred and accorded its approval.

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**Agenda- Item No. AC 03/06**

**To consider and approve starting of PG course (MD) in speciality of Family Medicine as per directives of ministry.**

MD program is proposed to be started in Family Medicine as per directives of ministry. Syllabus of PG course shall be as per prepared and circulated to all AIIMS by NITI Ayog and passed in 7<sup>th</sup> CIB. Its admission criteria, emoluments, contract rules etc to be followed as per INI- CET (AIIMS, New Delhi) and as amended from time to time. Member Secretary Dr Katoch explained the pros and cons of this course and explained how this course will be conducted.

Chairman SAC Dr. Kochhar endorsed the proposal and specified that Executive Director is entitled to assign coordinator/ any department for the course and rotation in different departments as per the need of the speciality as per the guidelines issued by NITI AYOG/ and concurred in 7<sup>th</sup> CIB and administrative ministry.

S.No	Department	Degree	Seats
1.	Family Medicine	MD	2 seats per year

**Standing Academic Committee concurred and accorded its approval.**

**Agenda- Item No. AC 03/07**

**To consider and approve criteria for Assessment Promotion Scheme (APS) for the faculties of AIIMS, Rajkot.**

Proposed to consider and approve the eligibility criteria for promotion under Assessment Promotion Scheme (APS) for medical faculty at the level of Additional Professor, Associate Professor & Assistant Professor.

In this connection, the faculties who have completed requisite eligibility criteria as proposed shall be promoted as per institutional policy in view of recommendations of Sneh Bhargav Committee and practices followed in other AIIMS.

**Standing Academic Committee concurred and accorded its approval**

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**Agenda- Item No. AC 03/08**

**To consider and approve academic calendar for Internship Program starting from year 2025.**

Internship program is planned predominantly in consideration with AIIMS Jodhpur and AIIMS Delhi guidelines and proposed herewith. Dr Jitender Amlani clarified whether students from another medical colleges/Institute will be allowed to do internship at AIIMS, Rajkot. Member Secretary SAC Dr Katoch clarified that there is no such provision as of now. Rules, regulations and rotational policy for internship will be as institutional policy and practices followed in other AIIMS in alignment with NMC.

Total duration of internship would be **12** months including **1** month of elective posting. Dean (Academics) Office is instructed to prepare policy document for the same and put up on the Institute website for dissemination among all stakeholders after approval from the competent authority.

**Standing Academic Committee concurred and accorded its approval**

**Agenda- Item No. AC 03/09**

**Selection of Deans, vide office order dated 11.03.2024- for information**

In view of AIIMS Act, Rules and Regulations and considering recommendation of 1<sup>st</sup> SAC at AIIMS Rajkot and AIIMS Regulations 1999 and 2019, Second IB and first GB of AIIMS Rajkot, Deans were appointed as per office order dated 11.03.2024. During deliberation Member Secretary SAC Dr Katoch clarified that competence, compatibility and seniority have been taken into account for the selection of Deans in addition of laid down norms as per AIIMS Regulation 1999 and 2019, second IB and first GB of AIIMS Rajkot. During detailed deliberation and discussion, Member Secretary clarified that this is just for the information of SAC and ratification will be requested in upcoming Governing Body Meeting. Chairman SAC Dr Kochhar and Dr Gautam appreciated the process and justified the need of selection of Deans for smooth functioning of Institutional activities and in view of Institutional interest. Chairman SAC Dr Kochhar, also added that selection of Deans is the prerogative of Director/Executive Director of the Institute as these posts are non-substantive

Member secretary further clarified that this issue may be deliberated in details when put up for approval in GB/IB where all the relevant documents will be shared.

**This was for the information of SAC. Standing Academic Committee took a note of it.**

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**Agenda- Item No. AC 03/10**

**To consider, approve and ratify increased number of post-graduate seats.**

AIIMS, Rajkot has already started post graduate course in various departments. Proposed to consider and approve the further increase in the number of seats in various specialities in view of available faculty strength and infrastructure present.

S. No	Department	Degree	Current Seats per year	Seats approved per year
1	Anatomy	MD	2	4
2	Physiology	MD	2	4
3	Biochemistry	MD	2	4
4	Microbiology	MD	2	4
5	Anaesthesiology	MS	2	3

**Standing Academic Committee accorded its approval for the same.**

**Agenda- Item No. AC 03/11**

**To consider and approve proposal to start post-doctorate certificate courses (PDCC) in Infectious disease and clinical virology**

It is proposed to start PDCC courses in Infectious disease and clinical virology with annual intake of one candidate per year respectively. Seat will be opted against the sanctioned vacancies of senior residents. The course shall predominantly be run by the Department of Microbiology as this department is equipped with state of art VRDL and BSL-3 laboratories and other requisite facilities.

<b>Name of Course</b>	Post-doctorate certificate courses (PDCC) in Infectious disease and clinical virology
<b>Duration</b>	One year program
<b>Course Fees</b>	Rupees 50,000 per annum subject to amend from time to time
<b>Number of proposed Seats</b>	1 candidate per year per course
<b>Pay Scale</b>	Against the sanctioned vacancies of senior residents
<b>Essential Qualification</b>	MD/DNB in Microbiology from an MCI/NMC recognized institution.

**Standing Academic Committee accorded its approval from the forthcoming session.**

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**Agenda- Item No. AC 03/12**

**To consider and approve modification in Eligibility criteria for faculty to be recognised as Postgraduate teacher in lieu SAC 1.8.**

As per minutes of meeting of 1<sup>st</sup> SAC, page number 7 AC 1.8; proposed modification in eligibility criteria for post graduate teacher (P.G Guide) for MD/MS course at AIIMS Rajkot as follows

A faculty having minimum five (05) years of teaching experience in the concerned subject after obtaining Post Graduate Degree (MD/MS/DNB/PhD/MDS), out of which at least two years as faculty (minimum of assistant professor cadre) at Institution of National Importance or MCI/NMC recognized Medical Colleges/ Institute shall be considered eligible for Post Graduate teacher (PG Guide) for MD/MS student at AIIMS, Rajkot.

**Standing Academic Committee after due deliberation concurred and approved modification in eligibility criteria for faculty to be recognised as Postgraduate teacher in lieu SAC 1.8.**

**Agenda- Item No. AC 03/13**

**Amendment to academic leave policy for attending foreign conference after due approval of Research Review Board (RRB)/IEC**

Member Secretary SAC Dr. Katoch has emphasised that it is important to screen abstract/ posters/ paper presentation of the faculty who are applying for attending foreign conferences as this is matter of prestige to the Institute and the country. In view of that, faculty who are seeking approval for attending foreign conferences need to submit their proposal to the RRB/IEC. On the recommendation of RRB/IEC, competent authority will use his/her discretion for the approval of the same.

**Standing Academic Committee after due deliberation concurred and accorded approval for the same.**

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**Agenda- Item No. AC 03/14**

**To consider and approve any other matter with permission of chair.**

Dr Rakesh Kochhar, Chairman of SAC appreciated and acknowledged efforts of Executive Director, Prof Dr C.D.S Katoch in development and growth of AIIMS, Rajkot. It was seconded by all other present members of SAC.

**The meeting ended with a vote of thanks to the Chair and all other esteemed members.**

**Additional note:**

Two comments were received from SAC members Prof Navin Seth and one from Dr Jitendra Amlani after circulation of the draft MOM which have been suitably addressed while preparing the final MOM of 3<sup>rd</sup> SAC

**Prof. Dr. (Colonel) CDS Katoch**  
**Member Secretary**  
Standing Academic Committee  
AIIMS, Rajkot

**Dr. Rakesh Kochhar**  
**Chairman**  
Standing Academic Committee  
AIIMS, Rajkot

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